



# **Letter Writing Made Easy!: Featuring Sample Letters for Hundreds of Common Occasions, New Revised Edition (Vol 1)**

*Margaret McCarthy*

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## **Letter Writing Made Easy!: Featuring Sample Letters for Hundreds of Common Occasions, New Revised Edition (Vol 1)** Margaret McCarthy

In *Letter Writing Made Easy!*, author Margaret McCarthy offers sample letters for hundreds of common occasions. Need to write a thank you note? Want to dispute a bill? Having trouble expressing your feelings upon the death of a friend's loved one? McCarthy has provided samples which you can use as is, or modify to suit your own particular style or concerns.

How to write more intimate personal letters

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Practical advice on format, style, tone, forms of address . . . and much more

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