



The Book of U.S. Government Jobs: Where They Are, What's Available and How to Get One (8th Edition)

Dennis V. Damp

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The completely revised 8th edition of *The Book of U.S. Government Jobs* by Dennis V. Damp provides the information that job seekers need to successfully land high-paying and secure government job. This edition features a new chapter on law enforcement, an expanded application chapter that shows readers how to write effective (KSAs) Knowledge, Skills and Abilities statements and updated information. Abundant resources and tools are provided to help with the job search including easy-to-follow checklists and networking resources. This edition includes over 1,000 resources for exploring careers and locating job vacancies nationwide and overseas.

Uncle Sam employs 2,704,000 workers and 50,687 students—and annually recruits hundreds of thousands nationwide and internationally for entry level to professional occupations. Benefits are excellent, including comprehensive health care, 401K savings plans, low-cost life insurance, liberal vacation and sick leave, plus an average annual salary that exceeds \$51,000.

The federal sector offers considerable employment opportunities. Currently 28% of the federal workforce (757,000 federal employees) are now eligible for retirement. Additionally, 28,000 Airport Security Screener jobs were created by the new administration and are now being filled nationwide and law enforcement jobs are also on the increase due to the tragic September 11th terrorist attacks.

KEY FEATURES:

- * Identify job openings, personnel office contact phone numbers and Internet web sites for job vacancies.
- * Includes a new chapter on law enforcement careers
- * Presents step-by-step instructions on how to complete employment applications and resumes with easy-to-follow checklists.
- * Describes special hiring programs for veterans, student employment, and for people with disabilities.
- * An extensive section on how to write effective (KSAs) Knowledge, Skills and Ability statements is included.
- * Provides detailed information for each federal agency with contact information and Web site address.
- * Helps readers prepare and practice for the job interview. Sample interview questions provided with helpful hints.
- * Covers stateside and overseas jobs, entry level to professional occupations.
- * Offers networking paths for those who want to explore various career options in the federal government.
- * Presents sample tests for the clerical and administrative fields.

* Includes information on Post Office jobs

* A comprehensive book describing where the jobs are, what's available and HOW TO LAND ONE.

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Samuel Stratton:

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Etsuko Siler:

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make you bored, any it offers you feel happy, fun and rest. Try to choose the best book for you personally and try to like reading which.

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